



# Local Licensing Authority

## RENEW LIQUOR LICENSE APPLICATION

### Information & Checklist

**INFORMATION/QUESTIONS? Call the Longmont City Clerk's Office – (303) 651-8649**

When a business owner currently has the ability to sell or serve malt, vinous and/or spirituous liquors, he/she must renew the liquor license yearly.

### Complete the Liquor License Renewal Application

- Complete the entire application (**ALL 3 pages**)
- Attach necessary documentation- current lease, takeout/delivery permit application, etc.
- Submit the completed application to the local licensing office at least **45 days** prior to expiration
- Submit the appropriate renewal license fee by license type
  - State renewal fees may be paid online at:  
<https://secure.colorado.gov/apps/payport/online/selectServiceType.jsf>
  - Submit a copy of your receipt with your renewal application

<b>Renewal Application</b>	<b>State Fee</b>	<b>City of Longmont Fee</b>
Retail Establishment (Art Gallery) Permit	<b>\$93.25</b>	<b>\$103.75</b>
Fermented Malt Beverage (On or Off Premise)	<b>\$346.25</b>	<b>\$103.75</b>
Beer & Wine	<b>\$601.25</b>	<b>\$148.75</b>
Brew Pub or Distillery Pub or Vintner's Restaurant	<b>\$1000.00</b>	<b>\$175.00</b>
Club or Arts License	<b>\$558.75</b>	<b>\$141.25</b>
Hotel & Restaurant	<b>\$750.00</b>	<b>\$175.00</b>
<i>Optional Premises (fee x # opt. prem)</i>	<b>\$100.00</b>	<b>--</b>
Lodging & Entertainment	<b>\$750.00</b>	<b>\$175.00</b>
Retail Liquor Store or Liquor Licensed Drugstore	<b>\$477.50</b>	<b>\$122.50</b>
Resort Complex	<b>\$750.00</b>	<b>\$175.00</b>
Tavern	<b>\$750.00</b>	<b>\$175.00</b>
<i>Late renewal fee (filed after expiration but no later than 90 days after expiration) (add fee to total renewal fees above by license type)</i>	<b>\$500.00</b>	<b>\$500.00</b>
<i>License Reissue fee &amp; fine (filed 91-180 days after expiration)</i>	<b>\$500 + \$25/day fine for each day beyond 90 days</b>	<b>\$500 + \$25/day fine for each day beyond 90 days</b>